

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
WEDNESDAY, NOVEMBER 27, 2019  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges**

Prayer said by Paula Gentry  
Pledges led by Dustin Nicholson

**2. Consider and take action on approval of:**

- A. The minutes of previous meeting:**
- B. Payroll changes:**
- C. Payroll:**
- D. Budget amendments:**
- E. Accounts payable:  
Expense Approval Report:**
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds;  
Oaths; Deputations; Certificates; State and County Taxes  
Summary; refund of overpayment or erroneous tax payments in  
excess of \$2500.00; and applications for use of Upshur County  
roads and rights-of-way and permit requests.**

Motion to approve and record items A-F made by Jay Miller

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge

Tefteller voted for.

Motion approved.

Copies attached.

**3. Discuss and take action to approve Commissioners Gentry, Nicholson and Miller attending the East Region County Judges and Commissioners Conference at Nacogdoches County on December 4, 2019.**

Motion to approve the three Commissioner's attending the Conference at Nacogdoches made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

**4. Discuss and take action to approve the scheduling of a Carter mobile blood drive by the Upshur County Health Coalition to be held at the Rock Building on January 10, 2020 from 10 a.m. – 2 p.m.**

Motion to approve the Carter mobile blood drive to be held at the Rock Building on January 10, 2020 from 10 a.m – 2 p.m. made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

**5. Discuss and take action to accept a \$2,000.00 donation from Winter Farms for the repair to Iris Lane.**

Motion to accept the \$2,000.00 donation from Winter Farms to Upshur County made by Dustin Nicholson

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

**6. Discuss and take action to approve the planned upgrades to the Upshur County Library to create the TEEN ROOM, including but not limited to approval of installation of the HVAC and electrical upgrades.**

Motion to approve the upgrades to the Library made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

**7. Discuss and take action to approve the Technical Services Agreement for IT services between GKD d/b/a Gilmer Computer Tech and Upshur County.**

Motion to approve the Technical Services Agreement between GKD d/b/a Gilmer Computer Tech and Upshur County made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

**8. Discuss and take action to cast ballot for Upshur County Appraisal District Board of Directors.**

Motion to cast votes as follows: Conrad Coppedge 358, Brandon Dodd 358, Jay Miller 358 and Hughey Mitchell 359 for the UCAD Board of Directors made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

**9. Discuss and take action to make a nomination to fill the vacancy on the Upshur County Appraisal District Board of Directors for the 2020-2021 term by the December 16, 2019 deadline.**

Motion to nominate Mike Spencer to fill vacancy on UCAD Board of Directors made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

**10. Discuss and take action to establish County vehicle repair procedures and to set policy for same.**

Motion to table this item made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

**11. Discuss and take action to approve a contract with Linebarger Goggan Blair & Sampson, LLP for collection services for JP1.**

Motion to approve a contract with Linebarger Goggan Blair & Sampson for JP#1 collection services made by Dustin Nicholson

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

**12. Discuss and take action to approve accepting the following donations to the Upshur County Sheriff's Department:**

**A. A stainless steel vacuum cleaner donated by Keith Sewell with Scrubbies Wash USA, Inc. valued at \$450.00;**

**B. A donation of \$100.00 from an anonymous donor to be used for Community Policing Program; and**

**C. A donation of \$5,332.00 from an anonymous donor to purchase cold weather jackets for Deputies.**

Motion to approve the three donations listed above made by Paula Gentry

Second by Frank Berka

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

**13. Discuss and take action concerning medical services for the Upshur County Jail, including but not limited to releasing an RFP for Contracted Medical Services.**

Motion to authorize the Sheriff to pay the current jail nurse \$46,900.00 and a jailer/medical clerk \$30,861 made by Jay Miller

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved

- 14. Discuss and take action to employ an interim nurse for the Upshur County Jail pending the awarding of a contract for medical services for the Upshur County Jail.**

No action taken.

- 15. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

